

## INSTRUCTIONS ON COMPLETING THE PROXY APPOINTMENT FORM

1. If you are unable to attend the Discovery Health Medical Scheme (“DHMS”/“the Scheme”) Annual General Meeting (“AGM”) in person, you are able to nominate **only one** proxy (another Principal Member authorised to attend, speak and vote on your behalf) by completing a Proxy Appointment Form (“proxy form”).
2. Only Principal Members in good standing (contributions not in arrears) may appoint other Principal Members, who must also be in good standing, as proxies.
3. The Rules of the Scheme specify that the proxy (another Principal Member authorised to act on your behalf) must be a Principal Member of the Scheme and must attend the AGM in person.
4. Please note that each proxy form has unique security features and will be issued against the requesting Principal Member’s (proxy giver’s) name. Only proxy forms issued to a particular Principal Member can be used by such a Principal Member. The Independent Electoral Body (“IEB”) will only consider proxy form requests received from the proxy giver and communication relating to the proxy appointment request will be directed to the proxy giver only.
5. Any deletions/corrections to the proxy form will not be accepted and will render the form “spoilt”. If the proxy form is spoilt for some reason, the member shall be obliged to contact the IEB (Deloitte & Touche (“Deloitte”)) on 0800 362 555 or send an email to [za\\_dhmselections2022@deloitte.co.za](mailto:za_dhmselections2022@deloitte.co.za) to request a new proxy form. The old proxy form shall be deemed to be null and void.
6. All information required on the proxy form must be completed. The proxy form must be signed by both parties (the Principal Member appointing the proxy and the Principal Member appointed as proxy). Failure to do so will invalidate the proxy form. Please also note that the IEB will not accept proxy forms with electronic signatures. The proxy giver will therefore have to print out the proxy form that he/she received from the IEB, complete the details required in the form by hand (in block letters), sign the proxy form, as well as obtain the proxy’s signature on the form.
7. The IEB shall screen the completed proxy forms and shall determine their validity, prior to the AGM. The IEB’s decision as to the validity of a proxy form will be final and binding.
8. Completed and signed proxy forms must reach the IEB by no later than **09:00 on 16 June 2022**. Any proxy forms received after this date and time will be invalid.
9. The proxy forms may be emailed (in PDF format) to [za\\_dhmselections2022@deloitte.co.za](mailto:za_dhmselections2022@deloitte.co.za). Original proxy forms may also be physically delivered to any of the following Deloitte offices before the abovementioned deadline:
  - Deloitte Johannesburg, 5 Magwa Crescent, Waterfall City, Johannesburg, Gauteng 2090
  - Deloitte Cape Town, The Ridge, 6 Marina Road, Portwood District, V&A Waterfront, Cape Town, 8000
  - Deloitte Durban, DTT Place, No.2 Pencarrow Crescent, Pencarrow Park, La Lucia Ridge Office Estate, La Lucia, Durban, KwaZulu Natal, 4051
10. The abovementioned Deloitte offices and call centre will only be open between 08:00 and 16:30 on Monday to Friday, excluding Saturday, Sunday and public holidays.

## NOTES TO THE PROXY FORM

1. To be valid, the proxy form must be lodged with the IEB no less than **7 days** before the date and time appointed for the holding of the AGM. As the AGM is to be held on **23 June 2022 at 09:00**, completed and signed proxy forms must reach the IEB by no later than **09:00 on 16 June 2022**. The completion and lodging of this proxy form will not preclude the relevant Principal Member from attending the AGM and voting in person instead of any proxy appointed in terms hereof. Should the Principal Member attend or vote at the meeting, the proxy that has been appointed will not be able to vote on the Principal Member's behalf and the proxy appointment shall be deemed to have been revoked.